



## **PRIVACY NOTICE**

### **Your Rights**

Data Protection Law means that you have extensive rights regarding the collection, storage and use of your data.

Under the GDPR (General Data Protection Regulation) you have the following rights as an individual regarding your data:

1. The right to be informed
2. The right of access
3. The right to rectification
4. The right to erasure
5. The right to restrict processing
6. The right to data portability
7. The right to object
8. Rights in relation to automated decision making and profiling

If you would like to find out more about these rights, or if you would like to report a breach of them then you can contact the ICO (Information Commissioners Office)

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

or call their helpline on **0303 123 1113**

Further contact details for the ICO can be found here: <https://ico.org.uk/global/contact-us/helpline/>

### **YogaDabbaDoo Privacy Notice**

A certain amount of personal data is collected by YogaDabbaDoo at the time of booking. This is for the purposes of meeting Insurance Company criteria as well as for your health and safety at yoga. Health information is also used to tailor sessions to suit your or your child's individual needs.

All information gathered by YogaDabbaDoo either on paper or through the online booking process is treated as confidential and will not be shared with a third party. If you grant permission, it is kept securely in the Bookwhen online booking system (see their Privacy Policy [www.bookwhen.com](http://www.bookwhen.com)) and transferred digitally and kept securely by YogaDabbaDoo. This information is only viewed by Lara Lawrence the teacher of the class which you have booked. If you have provided information that pertains to someone else (for example; emergency contact details, contact details of a friend or relative who is collecting your child from a class or information regarding a person who you are booking on behalf of) please share this privacy notice with them.

If the booking form is in paper form it will be kept securely by YogaDabbaDoo, for the time determined by the Insurance Company (currently 7 years after the last class attended).

If you wish to alter any of your data, review how it is used or wish to request its return to you, please contact Lara Lawrence at [yogadabbadoo@gmail.com](mailto:yogadabbadoo@gmail.com) or 07919894351.

You may, of course, decline to submit personally identifiable information to YogaDabbaDoo, in which case YogaDabbaDoo may not be able to provide certain services to you.

### **Use of Contact Information**

When booking either online, or on paper, you will be asked to sign a disclaimer. In doing so you are agreeing to your email and phone number being used by YogaDabbaDoo to inform you of class changes, service updates directly relating to the service you have booked.

You may, of course, decline to submit your email and phone number to Little Earthlings Yoga, which in some cases may mean that YogaDabbaDoo is not able to provide certain services to you.

If you do not wish to submit your email, and therefore are unable to book online, you can book your class by contacting me on 07917 195232.

### **YogaDabbaDoo Mailing List**

Direct marketing emails informing you of new, future or alternative services provided by YogaDabbaDoo are sent through a secure permission-based email system called MailChimp (see their Privacy Policy at [www.mailchimp.com](http://www.mailchimp.com)). When you purchase a service from YogaDabbaDoo, you will be invited by email to join my MailChimp email list. You have the ability to Opt-In at this point, and subsequently subscription preferences may be changed by you at any time.

### **Phone Numbers**

You may, from time to time, be contacted about urgent class changes or to inform you if a waiting list place has become available. This will only happen if you have booked the class in question, or added

yourself to the waiting list. If you do not wish to be contacted in this way, please email [yogadabbadoo@gmail.com](mailto:yogadabbadoo@gmail.com)

### **Emergency Contact Information**

Emergency Contact information is collected solely for use in an emergency, should YogaDabbaDoo need to contact your next of kin or give this information to the emergency services. This is the only information that would be shared with a third party, and only in the context of an emergency.

### **Notification of Changes to this Notice**

If changes are made to YogaDabbaDoo privacy notice or how your data is used, you will be contacted via email notice, written or hard copy notice, or through conspicuous posting of the notice on social media and via the Booking System. YogaDabbaDoo reserves the right to determine the form and means of providing notifications, and you may have opted out of certain means of notification as described in this Privacy Notice.

### **Links to Other Web Sites**

YogaDabbaDoo is not responsible for the practices employed by websites linked to or from L YogaDabbaDoo, nor the information or content contained in them. Please remember that when you use a link to go from YogaDabbaDoo to another website, this Privacy Policy is no longer in effect. Browsing and interaction on any other website, including those that have a link on YogaDabbaDoo website, is subject to that website's own rules and policies. Please read over those rules and policies before proceeding.

### **Changes to the Privacy Policy**

YogaDabbaDoo may update its Privacy Policy from time to time, and so you should review this Notice periodically. When we change the notice in a material way, we will update the 'last modified' date at the top of this Privacy Notice. Changes to this Privacy Notice are effective when they are posted on this page. If you have any questions about this Privacy Notice, the practices of this site, or your dealings with this website, please contact Lara Lawrence at [yogadabbadoo@gmail.com](mailto:yogadabbadoo@gmail.com) or 07917 195232.

If at any time you feel that there is an issue with the way YogaDabbaDoo handles your data then you can [contact the ICO \(Information Commissioner's Office\)](#).

